### Participating Schools

The Wraparound Care Provision can be utilised by 3 schools within Town End Estate to help meet the needs of the local community. Schools participating include:

- Town End Academy
- Bexhill Academy
- ♦St John Bosco RC

Our Commitment

Town End Academy is committed to providing a quality environment for all children accessing this provision. We follow all appropriate policies and procedures to ensure the best possible care is given to all children.

All of our policies can be accessed via our website at:

http://townend.wiseacademies.co.uk



## What's Included?

Children who stay are offered a snack by staff at the club. It could be one of the following:

♦Fruit

Chicken/ham/cheese sandwiches, rolls or wraps

♦ Noodles

◆Beans/Spaghetti on toast

♦Juice

#### Headteacher Comment

"Wraparound care at school makes logistics easier for parents and they can feel comfortable in the knowledge that their children are engaging in age appropriate educational and play activities. The program takes place in a safe and structured school environment at prices affordable to our parent/carers".

Mrs Fullard



Skoolz Zgether

Wraparound Care

#### **Monday to Friday**

3:15pm—5:45pm

For enquiries and bookings, please contact the main school office on 0191 7070123 x 7 or you can speak to our Wraparound Manager (Sue Graham) directly on 07884451654



Sue Graham and her team run the 'Wraparound Care' after-school club at Town End Academy.

We provide childcare for children aged 3 -11 between 3:15pm to 5:45pm, Monday to Friday.

We are based near the Foundation Stage of our school. The setting is familiar to the children and we like to think this makes them feel more secure knowing the surroundings, especially with younger children.

Pupils have the opportunity to socialise and build relationships with children outside of their peer groups and we have an array of toys and games, as well as our new invention shed, for children to play with.

## Price Plan

Prices are set at £8.00 per day/£40 per week (£1 less for each sibling) and must be paid in cash to Sue Graham. Payments can be made either at the beginning of the week or before the individual session takes place.

To book a child into Wraparound Care please follow instructions on front of leaflet; if it is your first time accessing the service you will need to complete a registration form.

Collecting your child

To collect your child, please use the Foundation Stage gate entrance of the school.

To make staff aware when you will be collecting your child, please contact 07884451654.

In the event a Parent/Carer fails to collect a child after the club finishes, every attempt will be made first to contact the emergency numbers on the registration form. A supervisor will remain at the club for a reasonable length of time until someone arrives to collect the child. If this fails and the staff are unable to contact parents or contacts, then this will be treated as a matter of urgency and the emergency out of hours Social Services Team will be contacted by the school.

# Health and Safety

The Health & Safety of your child(ren) is of paramount importance to us. That is why we have carried out a thorough risk assessment on all activities that take place to ensure the safeguarding and wellbeing of all children accessing the provision.

In the event of a fire, the evacuation plan will be followed, there is a designated fire assembly point and children will be escorted there by staff.

Should any child need to be given prescribed medication of any kind during their time at the club, then we will need you to complete a medi-

cation form. A qualified member of staff will administer or supervise medication use, providing the medication has been prescribed by a doctor with a prescription label attached.



If your child has an accident during care, you can rest assured that there is a qualified First Aider on site at all times. All accidents and medication use is recorded and you will be notified upon collection of your child, unless urgent, in which case you would be contacted immediately.